



DEPARTMENTS OF THE ARMY & AIR FORCE
CONNECTICUT ARMY AND AIR NATIONAL GUARD
HUMAN RESOURCES OFFICE
555 WILLARD AVENUE, BLDG 2W
NEWINGTON, CONNECTICUT 06111-2631

S: 9 Nov 2009

CTNG-HR

8 Oct 2009

MEMORANDUM FOR Current Non-Commissioned Officers of the Connecticut National Guard

SUBJECT: Full-Time National Guard Duty Short Tour – Department of Homeland Security (DHS) Vulnerability Assessment Team

1. The Connecticut National Guard Joint Force Headquarters is seeking an **Army or Air Non-Commissioned Officer E6-E8** to conduct DHS Vulnerability Assessments of DHS Tier I & II Sites deemed critical to the federal Government under the National Infrastructure Protection Plan (NIPP). This position is located in the greater Hartford Area.
2. **Title:** **Assault Planner (AP)**
Duty Description: **The Assault Planner (AP)** assesses overall security operations of the site to include; facility management considerations, surveillance, buffer zone and physical security. The AP: Assesses the site's security forces, security force augmentation program and the adequacy of equipment and resources available for use by both regular and augmented security personnel., Identifies and evaluates access control and perimeter barriers to the installation and high-population centers, Assesses relationship with and support from local law enforcement and other security agencies, Evaluates antiterrorism awareness and levels of training by personnel assigned to the facility or site. Identifies applicable threats to the site and assesses the vulnerability factors related to those threats, Provides feedback to the site via out-brief regarding commendable actions currently in place as well as identification of vulnerabilities along with options for consideration to potentially mitigate those vulnerabilities identified, Develops a detailed report based on evaluation and assessment.
3. Selected Soldiers and Airmen will be processed under Title 32 USC. Initial Tour orders will end on 30 Sep 10. All personnel selected to remain in the program will have orders processed for additional duty, from 01 Oct 10, thru 30 Sep 11. PCS move is not authorized.
4. **Qualification Requirements:** The applicant must be able to demonstrate knowledge, skills and abilities in the following:
 - a. Must be a current member of the Connecticut National Guard.
 - b. Proven ability to communicate both orally and in writing.
 - c. Proven ability to communicate in front of small to medium sized groups.
 - d. Proven Database Management Skills
 - e. Strong computer skills required.
 - f. Must be able to demonstrate experience in gathering information, data management and preparing reports.

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- g. Willingness to work flexible hours
 - h. Second language (desirable, not required)
 - i. Community Service Experience (i.e. Boy Scouts, Sunday School Teacher, EMT etc.) desirable
5. Requested Military skill sets include, but are not limited to the following:
 - a. Special Forces / Military Police
 - b. Engineering / Explosive Ordinance Disposal
 - c. Combat Arms
 - d. Logistics
 - e. Intelligence
 - f. Communications
6. Requested Civilian skill sets include, but are not limited to the following:
 - a. Civil, electrical or mechanical engineering
 - b. Rail or ground transportation systems planning
 - c. Law enforcement
 - d. Electrical or mechanical maintenance
 - e. Heating, ventilation, and air cooling systems (HVAC)
 - f. Emergency management, fire and rescue
 - g. Safety systems training
7. **Application Standards.**
 - a. The initial tour will be for a minimum of 180 days, subject to availability of funding.
 - b. Applicants are subject to Urinalysis Testing upon entry to the program.
 - c. Applicants must have a current physical or an Annual Medical Certificate.
 - d. Selected individual will be responsible to perform IDT/IADT and Annual Training with unit of assignment while on ADSW.
 - e. Personnel currently flagged for any reason are not eligible to apply.
 - f. Female applicants must have a negative pregnancy test within 15 days of start of tour.
8. **Application package must contain the following documents:**
 - (1) Signed **original** NGB Form 34-1 (Application for Active Guard/Reserve Position).
 - (2) **Certified** copy of DA Form 2-1 or Record of Individual Personnel (RIP).
 - (3) Copy of most recent Medical Operational Data System (MODS). If you have any significant change in medical status, since last physical, attach a separate statement explaining changes in medical status or medical treatment received since last physical examination.
 - (4) **Statement of all active** service performed. Any of the following documents may be used: NGB Form 23 or 23b, DD Form 214, or DD Form 1506 (Statement of Service).
 - (5) Copy of latest three (3) NCOERs if applicable.
 - (6) Copy of most recent PT Scorecard (DA Form 705) or Fitness Assessment Results.
 - (7) Copy of Body Content worksheet (DD 5500 or DD 5501) if applicable
 - (8) Signed letter of **Recommendation from Unit Commander** stating that the applicant is in good standing with the unit and not flagged for any reason.

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(9) Applications must be received no later than 1600 hours, on **Monday 9 November 2009**. Mail application packages to:

**HUMAN RESOURCES OFFICE
ATTN: AGR Tour Branch
555 Willard Ave, Bldg 2W
Newington, CT 06111-2631**

9. Selection for this position will be based on qualification/fitness, and without discrimination because of race, religion, color, national origin, sex, political affiliation or any other non-merit factor.

10. Questions concerning this position should be directed to AGR Tour Branch Manager for application procedures at (860) 878-6727 or the J5 for questions on the position at (860) 524-4824